

16 July 2019.

Dear Parents/Carers,

As you will be aware, we have been planning to extend Outwood Primary Academy Ledger Lane in order to provide new nursery facilities as well as additional classroom and IT spaces.

I am delighted to inform you that following planning approval, this work will now commence in the Summer break and is scheduled to be completed for May 2020. I am sure, like me, you are excited to see this project start and look forward to the new facilities.

When we return from the Summer break a number of changes will have already taken place in the existing building. Due to the fact that the new extension will join the current building at the admin part of the school, we will be relocating these facilities to the other side of the school building. Equally, part of the current Key Stage 1 playground will become a building site and therefore access through the site will need to be altered.

During the building phase, you will still enter the school grounds through the normal academy gates. You will then be rerouted around the rear of the building through the area that currently receives academy deliveries. All of this will be clearly signposted so that you will be guided towards the correct route in September.

Staff will also be present on those first few days back to ensure that these new arrangements are implemented smoothly.

Please be assured that whilst the building work is undertaken, children will not have any access to the actual building site. It will be completely separated and thorough risk assessments have been completed in advance.

I am sure that over time you will become familiar with the new access route and that this short term inconvenience will bring many long term gains.

Thank you for your co-operation.

Yours faithfully,



Lee Wilson  
Chief Executive Principal